

Centennial School District parents may take online school safety trainings free of charge.

SafeSchools training is an online training center that allows school districts across the state of Oregon to easily train staff, parents, and volunteers on school-related safety issues to demonstrate state and federal compliance with safety mandates.

As a district parent, you may register and take the following trainings.

- Child Abuse: Identification & Intervention
- Sexual Conduct Staff-to-Student

There are two (2) ways to access the online training programs.

Use your registration key: *Registration Key: 5c03bc07*

Go to the SafeSchools homepage, <http://parent.or.safeschools.com>, click “Register” (To the right of the “Sign in” button). On the next screen you will be prompted to enter the registration key above. Next you will be prompted to enter some basic information, including a username of your choice, which you will use to login to the system moving forward.

Use the “quick link” registration URL: <https://parent.or.safeschools.com/register/5c03bc07>

Click on or enter the address above into your internet browser, and you will be taken to the registration page where you will enter your basic information, including your username. To begin a course, click on the title then follow the prompts. To earn a certificate of completion, you must complete all sections of a course and pass the quiz. You do not have to take SafeSchools courses in one sitting, however you will need to complete each section in entirety to move on to the next.

To begin a course, click on the blue link and follow the prompts. To earn a certificate of completion, you must complete all sections of a course and pass the quiz.

Thank you for helping make the Centennial School District a safer place to work and learn! If you have any questions, please contact James Owens, james_owens@csd28j.org.

Code: **JHFF**

Adopted: 4/28/10 Readopted: 1/12/11; 9/24/14

Orig. Code(s): JHFF

Reporting Requirements Regarding Sexual Conduct with Students

Sexual conduct by district/school employees as defined by Oregon law will not be tolerated. All district/school employees are subject to this policy.

“Sexual conduct” as defined by Oregon law is any verbal or physical conduct by a district/school employee that is sexual in nature; directed toward a student that unreasonably interferes with a student’s educational performance; and creates an intimidating, hostile or offensive educational environment. The definition for sexual conduct does not include behavior that would be considered child abuse as outlined by Oregon law and Board policy JHFE and JHFE-AR - Reporting of Suspected Child Abuse.

Any district/school employee who has reasonable cause to believe that another district/school employee or volunteer has engaged in sexual conduct with a student immediately notify the Department of Human Services or a law enforcement agency, and must also his/her immediate supervisor and the district’s director of human resources by telephone and by delivering a copy of the report.

When the district receives a report of suspected sexual conduct by a district/school employee, the district may decide to place the employee on paid administrative leave or in a position that does not involve direct, unsupervised contact with students while conducting an investigation. An investigation is a detailed inquiry into the factual allegations of a report of suspected sexual conduct that is based on interviews with the complainant, witnesses, and the district/school employee who is the subject of the report. The investigation must meet any negotiated standards of an employment contract or agreement.

If, following the investigation, the report is substantiated, the district will inform the employee that the report has been substantiated and provide information regarding the appeal process. The employee may appeal the district’s decision through the appeal process provided by the district’s collective bargaining agreement. A substantiated report is one that:

1. An educational provider has reasonable cause to believe is founded based on the available evidence after conducting an investigation; and
2. Involves conduct that the educational provider determines is sufficiently serious to be documented in the employee’s personnel file.

If the employee decides not to appeal the determination, or if the determination is sustained after an appeal, a record of the substantiated report will be placed in the employee’s personnel file. Such records are confidential and are not public, but may be used as a basis for providing information required to be disclosed under state law.

The district will post in each school building the name and contact information of the person designated to receive sexual conduct reports, as well as, the procedures the district’s director of human resources will follow upon receipt of a report. In the event that the designated person is the suspected perpetrator, the

director of human resources shall receive the report. When the district's director of human resources takes action on the report the person who initiated the report must be notified.

The initiation of a report in good faith about suspected sexual conduct may not adversely affect any terms or conditions of employment or the work environment of the complainant. If a student initiates a report of suspected sexual conduct by a district/school employee in good faith, the student will not be disciplined by the board or any district/school employee.

The district will provide annual training to district/school employees, parents, and students regarding the prevention and identification of sexual conduct. The district will provide to employees at the time of hire a description of conduct that may constitute sexual conduct and a description of records subject to disclosure if a sexual conduct report is substantiated.

Educational providers shall follow hiring and reporting procedures as outlined in ORS 339.374 for all district/school employees.

END OF POLICY

Legal Reference(s):

[ORS 339.370 to-339.400](#)

[ORS 418.746 to-418.751](#)

[ORS 419B.005 to-419B.045](#)

Cross Reference(s):

GCAB - Personal Communication Devices and Social Media - Staff JHFE - Reporting of Suspected Abuse of a Child

Reporting Requirements Regarding Sexual Conduct with Students - JHFF

SELF-REGISTRATION INSTRUCTIONS

Centennial School District has elected to use the SafeSchools online safety training program to train parents on school-related safety issues. SafeSchools offers trainings in all facets of school safety issues, and its compliance management system tracks all the training for the district, allowing us to easily demonstrate state and federal compliance with safety mandates. SafeSchools courses have been authored by nationally renowned experts, and has been endorsed by a number of school boards and superintendent associations nationwide.

As a parent or volunteer who may require safety training, you will need to register yourself to the system in order to receive your active assignments. There are two ways to do this.

Use your registration key:

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